

**covenant home school  
resource center**



2026-2027

# Student & Parent Handbook

Policies, Procedures, Information



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WELCOME TO COVENANT HOME SCHOOL RESOURCE CENTER!

Welcome, students and parents, to the 2026-27 school year. Our entire team is looking forward to this upcoming year and we truly appreciate you entrusting your children to CHSRC as your family takes advantage of some of our classes, workshops, events, testing, and activities.

The CHSRC Student and Parent Handbook is provided to help ensure all students have an excellent learning experience. Parents should use this handbook as a framework for discussing with their child academic expectations, as well as behavior. It is our wish that everyone has a productive, safe, and fun experience at CHSRC.

This publication includes information that families may need throughout the school year, including contact numbers, and other resources. The current version of this CHSRC Student and Parent Handbook can be found online at [chsrc.org](http://chsrc.org). It will be updated during the year, if necessary.

Thank you for working with us to create a learning environment where everyone is treated with respect and is free to learn and explore new ideas and interests.

Please contact the office should you have questions regarding this handbook.

We look forward to working together with you to prepare your child for an extraordinary year of learning.

Janet Forte  
Executive Director

## Sovereign Grace Bible Church

We would like to thank Sovereign Grace Bible Church for their loving support of CHSRC. SGBC has been amazing to work with. We truly feel a sense of community and a shared desire to support parent-led Christian education throughout Arizona.

Please remind your children that each day they go to CHSRC they also go to a church campus. Everyone is expected to behave with respect for each other, as well as, all adults they encounter.

## Campus Safety

**Supervision of students:** The safety of each child is of the utmost priority. Following the guidelines of SGBC, all students 12 and under need to be supervised at all times. Staff is responsible for supervising students 13 and up ONLY during event time. It is the parents responsibility to make sure their child follows safe and appropriate behavior prior to and after their CHSRC activity.

**Drop-off and pick-up:** Elementary students may be escorted into their class, by the parent, 5 minutes before start time. At the end of each class, elementary students can be picked up in the classroom. Parents of 12 and under **IOWA testing** students are expected to remain with their child until testing begins. Please pick up your child promptly. *Late pick-up fees of \$25 per hour (charged in 15 minute increments) may apply.*

**First aid:** There is a fully stocked first aid kit on site. The teacher or office staff will administer first aid for minor scrapes. Parents will be notified immediately if health issues or accidents occur.

**Restroom Policy:** Children 12 and under are required to be supervised by a parent or guardian while in the restroom. Please make sure your child uses the restroom prior to their scheduled event.

## General Information

**Class Schedules:** All class schedules are available at [chsrc.org](https://chsrc.org). Please mark your calendars with all registered event dates. CHSRC does not send reminder emails.

**Class Placement:** Students wishing to register for a class above their grade level must first obtain permission from the instructor. If permission is not secured in advance, CHSRC reserves the right to withdraw the student if the class content proves to be beyond their academic or maturity level. No refunds will be issued in this case.

**Attendance & Absences:** Due to the significant preparation involved in classes, testing, and events, please notify the CHSRC office as soon as possible if your student will be absent. All class and testing fees are non-refundable. Make-up work is not provided.

**Student Conduct & Devices:** To maintain a focused learning environment, cell phones and

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all related functions (including cameras and apps) are not permitted during classes or testing sessions.

**Photography & Media:** Photos and/or videos may be taken by CHSRC staff and used in promotional materials including our website, emails, and social media. If you have concerns, please contact the office.

**Special Needs or Accommodations:** Prior to registration, parents must notify CHSRC if their child has any needs that may impact classroom interaction or require accommodations. CHSRC reserves the right to withdraw a student if it becomes evident that the class is not a good fit for the child or for the group.

**Unexcused Absences:** Students with two consecutive unexcused absences may be administratively withdrawn from the class. Refunds will not be given. Make-up work may be provided upon request, at the discretion of the instructor.

## Ways You Can Support CHSRC

As a nonprofit ministry dedicated to serving homeschool families, CHSRC is committed to offering high-quality, affordable classes—alongside many **free services and events** designed to equip and encourage parents on their homeschool journey.

If you'd like to help us continue this vital work, please consider supporting CHSRC in one or more of the following ways:

### Shop Locally at CHSRC

When you purchase curriculum through CHSRC, you not only receive expert guidance from our knowledgeable curriculum specialists, but you also enjoy the benefit of browsing and comparing materials in person. Most importantly, your purchase directly supports local homeschool families by allowing us to continue offering valuable resources and services.

### Enroll in Fry's Community Rewards

Fry's will donate a percentage of your purchases to CHSRC through their Community Rewards program—at no additional cost to you!

#### To enroll:

1. Create an online Fry's account (if you don't already have one).
2. Go to your **My Account** page and select **Community Rewards** from the menu.
3. Search for **Covenant Home School Resource Center** or enter our organization number: **EE254**.

### Give a Financial Donation

Like many nonprofits, CHSRC operates on a lean budget. Every dollar donated goes directly toward supporting the homeschool community. We gratefully accept cash donations of any amount and deeply appreciate your generosity.

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### **Donate Curriculum or Supplies**

Gently used curriculum, books, and even empty ink cartridges are a vital part of our ministry! Your donations help us serve other families while keeping costs low for those in need. You may never fully know how your generosity has impacted another homeschooler's journey.

Visit our [Donation Policy page](#) for more information.

### **Volunteer Your Time**

Volunteers play a crucial role at CHSRC. Whether you're available while your child is in class or have time to serve in other ways, we welcome your help! Please contact us to learn more about current opportunities.

If you have any questions about how to get involved, our office staff is always happy to help.

## **Connect on Social Media**

CHSRC has several social media pages where we post useful information, pictures of classes and events, as well as fun and crazy moments in the bookstore. We would LOVE for you to like and follow us. Positive comments and reviews are always appreciated.

- **Facebook:** Like our page at [Covenant Home School Resource Center](#)
- **Facebook Curriculum sales:** Join at [Covenant Homeschool Curriculum Swap](#)
- **Instagram:** Follow us at [chsrc.az](#)
- **YouTube:** Follow us at [Covenant Home School Resource Center](#)

## **Thank you**

### **Thank You for Letting Us Be Part of Your Journey**

We're truly honored that you've entrusted CHSRC with even a small part of your child's education. Since 2000, it has been our joy to serve the homeschool community—and every year, we are inspired by the creativity, resourcefulness, and uniqueness of the families and students God brings through our doors.

At CHSRC, our mission is to equip and encourage parents to embrace their God-given authority as educators, guiding their children to grow in their unique design. We're here to walk alongside you and help make your homeschool journey a meaningful and successful one.

If there's ever anything we can do to serve you better, please don't hesitate to reach out. And as always, we are grateful for your prayers as we strive to honor God in all that we do.

**With gratitude,**  
The CHSRC Team